

Scottish Smallholder Festival 2021

Saturday 23rd October 2021

The Forfar Mart, DD8 3EZ



Commercial Space Application Form

Closing date for applications: 30th September 2021

Please complete this form in BLOCK CAPITALS.

<p>Company information (These details will appear in the Festival catalogue, website and on all invoices)</p> <p>Company Name _____</p> <p>Address _____ _____</p> <p>Postcode _____</p> <p>Telephone _____</p> <p>Email _____</p> <p>Website address _____</p>	<p>If a Registered Charity please provide your registration number:</p> <p>No: _____</p>
<p>Correspondence information (General correspondence will be sent to this address)</p> <p>Name _____</p> <p>Telephone _____</p> <p>Emergency no _____</p> <p>Email _____</p> <p>Address (if different to above) _____ _____ _____ _____</p>	<p>VAT registration number:</p> <p>No: _____</p> <p>Please tick the relevant boxes if any of these statements apply to you, and read carefully the relevant section(s) of the Terms and Conditions:</p> <p>We intend to sell or provide samples of alcohol <input type="checkbox"/></p> <p>We intend to have live animals <input type="checkbox"/></p> <p>We intend to conduct raffles or games of chance <input type="checkbox"/></p> <p>We intend to demonstrate moving machinery or equipment <input type="checkbox"/></p> <p>We intend to have LPG cylinders on our stand <input type="checkbox"/></p>

Please tell us the nature of the business you will be conducting at the Festival

Please provide details below of your public liability insurance – company, policy number and level of cover:

Stand information

1. Outside Space			
Area (in metres)	Rate	Total	
Outside space is not generally available - please contact us.			

2. Inside space			
Module size (depth x frontage)	No. required	Rate	Total
2m x 2m module		£40.00 each	
3m x 3m module		£90.00 each	
2021 COVID RESTRICTIONS – AT THIS TIME WE ARE NOT SURE OF THE SIZE OF STANDS WE WILL BE ABLE TO ACCEPT. ANY STANDS BIGGER THAN 3M BY 3M ARE THEREFORE SUBJECT TO CONFIRMATION ONCE WE KNOW THE RESTRICTIONS IN PLACE.			
4m x 3m module		£120.00 each	
4m x 4m module		£160.00 each	
Additional frontage		£40.00 / metre	
All modules include a 1.8m trestle table and two chairs on request	1.8 m trestle table <input type="checkbox"/> 2 chairs <input type="checkbox"/>	FOC	

3. Sundries			
Sundry	No. Required	Rate	Total
Straw		£5.00 per bale	
Additional Trestle table (1.8m length)		£7.50 per table	
Additional Chairs		On request	

4. Advertising in Catalogue. Note only Black and White available			
Page size (Run of publication unless specified)	Black and White	No. Required	Total
Full page	£65		
Half page	£40		
Quarter Page	£25		
Fixed Positions – please contact us to discuss your requirement			

5. Prize Donations or Sponsor Opportunities			
Interested in providing donations of products as prizes for the event	<input type="checkbox"/>		
Interest in sponsor opportunities	<input type="checkbox"/>		

Smallholding Scotland are a charity. We are trying to keep our costs as low as possible.
 We are trying to reduce our footprint as well as reduce our costs, so PLEASE

- Email this form back rather than post if at all possible. We will accept printed signature if you cannot scan the document.
- Pay by BACS transfer rather than Cheque

Payment should be made by BACS: <ul style="list-style-type: none"> • Smallholding Scotland • Account no: 65842986 • Sort code: 08-92-99 • Co-Operative Bank • Reference "Festival 2021" If necessary cheques should be made payable to: <ul style="list-style-type: none"> • Smallholding Scotland 	Total due:	
		I will be paying by: BACS <input type="checkbox"/> Cheque <input type="checkbox"/>

6. Catalogue
<p>A free entry of up to 20 words plus your company name and contact details (Section 1) will be inserted into the Festival catalogue and website. Please provide the entry text below, print clearly and do not exceed 20 words.</p> <p>.....</p> <p>.....</p> <p>.....</p>

I/We hereby apply for Trade Stand space and agree to abide by the Terms and Conditions and Safety Policy of Smallholding Scotland which I/we have read and will pass on to those of our contractors and staff attending the Festival

Signed _____ Position _____ Date _____

Return address:
 Please send your completed application form, risk assessment form(s) by email to:

martin@ssgf.uk

Postal address for form and cheque (if not paying by BACS) to:

Martin Beard, Smallholding Scotland, Parkhill House, Parkhill, Arbroath, Angus DD11 5RG