

# Scottish Smallholder Festival 2022

Saturday 22nd October 2022

The Forfar Mart, DD8 3EZ



## Commercial Space Application Form

Closing date for applications: 30<sup>th</sup> September 2022

Please complete this form in BLOCK CAPITALS.

### Company information

(These details will appear in the Festival catalogue, website and on all invoices)

Company Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Website address \_\_\_\_\_

If a Registered Charity please provide your registration number:

No: \_\_\_\_\_

VAT registration number:

No: \_\_\_\_\_

Please tick the relevant boxes if any of these statements apply to you, and read carefully the relevant section(s) of the Terms and Conditions:

We intend to sell or provide samples of alcohol

We intend to have live animals

We intend to conduct raffles or games of chance

We intend to demonstrate moving machinery or equipment

We intend to have LPG cylinders on our stand

### Correspondence information

(General correspondence will be sent to this address)

Name \_\_\_\_\_

Telephone \_\_\_\_\_

Emergency no \_\_\_\_\_

Email \_\_\_\_\_

Address (if different to above) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please tell us the nature of the business you will be conducting at the Festival

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Please provide details below of your public liability insurance – company, policy number and level of cover:

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## Stand information

1. Space			
Module size (depth x frontage)	No. required	Rate	Total
Small (Table)		£40.00 each	
Medium (c3mx3m)		£90.00 each	
Large (4x3)		£120.00 each	
Extra large (double width = 6m)		£160.00 each	
Additional frontage		£40.00 / metre	
All modules include a 1.8m trestle table and two chairs <b>on request</b>	<b>1.8 m trestle table</b> <input type="checkbox"/> <b>2 chairs</b> <input type="checkbox"/>	FOC	

3. Sundries			
Sundry	No. Required	Rate	Total
Additional Trestle table (1.8m length)		£7.50 per table	
Additional Chairs		On request	

4. Prize Donations or Sponsor Opportunities			
Interested in providing donations of products as prizes for the event	<input type="checkbox"/>		
Interest in sponsor opportunities	<input type="checkbox"/>		

**Smallholding Scotland are a charity. We are trying to keep our costs as low as possible.**

**We are trying to reduce our footprint as well as reduce our costs, so PLEASE**

- Email this form back rather than post if at all possible. We will accept printed signature if you cannot scan the document.
- Pay by BACS transfer rather than Cheque

<p><b>Payment should be made by BACS:</b></p> <ul style="list-style-type: none"> <li>Smallholding Scotland</li> <li>Account no: 65842986</li> <li>Sort code: 08-92-99</li> <li>Co-Operative Bank</li> <li>Reference "F22"+ your company name</li> </ul> <p>If necessary cheques should be made payable to:</p> <ul style="list-style-type: none"> <li>Smallholding Scotland</li> </ul>	<p><b>Total due:</b></p>	
<p><b>I will be paying by:</b></p> <p>BACS <input type="checkbox"/></p> <p>Cheque <input type="checkbox"/></p>		

**6. Website**

**A free entry of up to 20 words plus your company name and contact details (Section 1) will be inserted into the Festival website if possible. Please provide the entry text below, print clearly and do not exceed 20 words.**

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I/We hereby apply for Trade Stand space and agree to abide by the Terms and Conditions and Safety Policy of Smallholding Scotland which I/we have read and will pass on to those of our contractors and staff attending the Festival

**Signed** \_\_\_\_\_ **Position** \_\_\_\_\_ **Date** \_\_\_\_\_

**Return address:**

Please send your completed application form, risk assessment form(s) by email to:

**[martin@ssgf.uk](mailto:martin@ssgf.uk)**

Postal address for form and cheque (if not paying by BACS) to:

**Martin Beard, Smallholding Scotland, Parkhill House, Parkhill, Arbroath, Angus DD11 5RG**